

Take notice that a Regular Meeting of the Ochiltree County Appraisal District Board of Directors will be held at:

### OCHILTREE COUNTY APPRAISAL DISTRICT OFFICE **825 S MAIN, SUITE 100** PERRYTON, TX 79070

Commencing at 8:00 A.M., Tuesday, March 26, 2024, to consider, discuss, and act among others the following:

#### **AGENDA**

- 1. Invocation
- 2. Open for Public Comments
- 3. Approve minutes from previous meeting.
- 4. Approve accounts paid and financial statement.
- 5. Appoint Chairman, Vice Chairman, and Secretary for Board of Directors
- 6. Consider, Discuss, and Review Methods & Assistance Program (MAPS) 2023 Report
- 7. Consider, Discuss, and Approve BIS Contract for 2024
- 8. Consider, Discuss, and Approve Audit Engagement Letter
- 9. Consider, Discuss, and Approve DCP Litigation
- 10. Chief Appraisers Report

THE BOARD MAY MEET IN EXECUTIVE SESSION TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et seq [THE TEXAS OPEN MEETING ACT] INCLUDING:

SEC. 551.071; Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which attorney has a duty to advise the Board under the Texas Disciplinary Rules of Profession Conduct of the State Bar of **Texas** 

SEC. 551.072; Deliberations regarding real property

SEC. 551.074; Personal matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

SEC. 551.076; Deliberation regarding security devices

THIS NOTICE IS GIVEN PURUSANT TO THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE CHAPTER 551.

11. Adjourn

This Agenda was posted this 21st day of March 2024, no later than 72 hours prior to convening of the meeting.

Julia Mendez, RTA, RPA Chief Appraiser

#### Regular Meeting 8:19 A.M.

Minutes March 26, 2024

Ochiltree County Appraisal District Board of Directors present were Kerry Symons, Charles Kelly, Steve Waide, and Richard Beyea. Chief Appraiser Julia Mendez, and Cristal Tarango were also present.

Kerry Symons opened the meeting with an invocation.

No Public Comment.

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and approved minutes from the last meeting. Motion by Steve Waide, Seconded by Charles Kelly. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and approved accounts paid and financial statements. Motion by Richard Beyea. Seconded by Steve Waide. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and appointed Kerry Symons as Chairman, Charles Kelly as Vice Chairman and Chief Appraiser Julia Mendez as secretary for the Ochiltree CAD Board of Directors.

The Ochiltree County Appraisal District Board of Directors considered and discussed the Methods & Assistance Program (MAPS) 2023 Report.

The Ochiltree County Appraisal District Board of Directors Considered, discussed, and approved the BIS Consultants Contract for 2024. Motion by Steve Waide. Seconded by Richard Beyea. Unanimous decision.

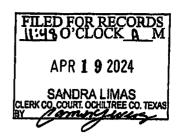
The Ochiltree County Appraisal District Board of Directors considered, discussed, and tabled the agenda item Audit Engagement Letter for the next meeting.

The Ochiltree County Appraisal District Board of Directors considered, discussed, and tabled the Agenda Item DCP Litigation for the next meeting.

Chief Appraiser Julia Mendez stated the office is 98.6% collected. She also stated currently wrapping up Appraisal Area 2 and Tornado Disaster area. She mentioned the office was closed last Friday due to staff training. Julia also stated she is currently working on the 2025 Budget. She mentioned she might need to hire a full-time position. Office is currently working on Homestead Audits. Chief Appraiser Julia also disclosed outside employment for Cristal Tarango. ARB hearing is scheduled for July 8, 2024. The OCAD office is currently working on delinquent accounts.

Adjourned at 8:49 a.m. Motion by Charles Kelly. Seconded by Steve Waide. Unanimous decision.

Chairman



Take notice that a Regular Meeting of the Ochiltree County Appraisal District Board of Directors will be held at:

#### OCHILTREE COUNTY APPRAISAL DISTRICT OFFICE 825 S MAIN, SUITE 100 PERRYTON, TX 79070

Commencing at 8:30 A.M., Thursday, April 25, 2024, to consider, discuss, and act among others the following:

#### <u>AGENDA</u>

- 1. Invocation
- 2. Open for Public Comments
- 3. Approve minutes from previous meeting.
- 4. Approve accounts paid and financial statement.
- 5. Consider, Discuss, and Approve DCP Litigation
- 6. Consider, Discuss, and Approve Audit Engagement Letter
- 7. Consider, Discuss, and Approve TCDRS 2025 Rate
- 8. Consider, Discuss, and Approve Texas Community Group (TCG)
- 9. Chief Appraisers Report

THE BOARD MAY MEET IN EXECUTIVE SESSION TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et seq [THE TEXAS OPEN MEETING ACT] INCLUDING:

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SEC. 551.072; Deliberations regarding real property

SEC. 551.074; Personal matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

SEC. 551.076; Deliberation regarding security devices

THIS NOTICE IS GIVEN PURUSANT TO THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE CHAPTER 551.

10. Adjourn

This Agenda was posted this 19th day of April 2024, no later than 72 hours prior to convening of the meeting.

Julia Mendez, RTA, RPA Chief Appraiser

#### Regular Meeting 8:30 A.M.

Minutes April 25, 2024

Ochiltree County Appraisal District Board of Directors present were Kerry Symons, Sarah Tregellas, Steve Waide, and Richard Beyea. Chief Appraiser Julia Mendez, and Cristal Tarango were also present.

Kerry Symons opened the meeting with an invocation.

No Public Comment.

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and approved minutes from the last meeting. Motion by Richard Beyea, Seconded by Steve Waide. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and approved accounts paid and financial statements. Motion by Richard Beyea. Seconded by Sarah Tregellas. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors tabled discussion of DCP.

The Ochiltree County Appraisal District Board of Directors considered, discussed, and approved Audit Engagement Letter for 2022, 2023, and 2024 with Johnson & Sheldon, PLLC.

The Ochiltree County Appraisal District Board of Directors Considered, discussed, and approved the 2025 TCDRS Rate. Motion by Richard Beyea. Seconded by Sarah Tregellas. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors tabled discussion of Texas Community Group (TCG).

Chief Appraiser Julia Mendez stated the office is 98.89% collected. She also office is currently working on finishing appraisal area 1 and tornado area. Noticed of appraised values will be mailed May 20, 2024. 33.07 Statements will be mailed in May.

Adjourned at 8:50 a.m. Motion by Richard Beyea. Seconded by Steve Waide. Unanimous decision.

Chairman

Take notice that a Regular Meeting of the Ochiltree County Appraisal District Board of Directors will be held at:

#### OCHILTREE COUNTY APPRAISAL DISTRICT OFFICE **825 S MAIN, SUITE 100** PERRYTON, TX 79070

Commencing at 8:35 A.M., Thursday, June 6, 2024, to consider, discuss, and act among others the following:

#### **AGENDA**

- 1. Invocation
- 2. Oath of office for new Board Members
- 3. Open for Public Comments
- 4. Approve minutes from previous meeting.
- 5. Approve accounts paid and financial statement.
- 6. Consider, discuss, and approve Employee Handbook
- 7. Consider for approval the 2025 Proposed Budget
- 8. Chief Appraisers Report
- 9. Adjourn

THE BOARD MAY MEET IN EXECUTIVE SESSION TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et seq [THE TEXAS OPEN MEETING ACT] INCLUDING:

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SEC. 551.076; Deliberation regarding security devices

THIS NOTICE IS GIVEN PURUSANT TO THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE CHAPTER 551.

This Agenda was posted on this 31st day of May 2024, no later than 72 hours prior to convening of the meeting.

This notice was posted in a place convenient to the public:

Ochiltree County Appraisal District

Ochiltree County Courthouse Front Steps

Julia Mendez, RTA, RPA

Take note that a <u>Public Hearing</u> of the Ochiltree County Appraisal District Board of Directors will be held at:

## OCHILTREE COUNTY APPRAISAL DISTRICT OFFICE 825 S. MAIN, SUITE 100 PERRYTON, TX 79070

The Ochiltree County Appraisal District will hold a public hearing at 8:30 A.M. on Thursday, June 6, 2024, on the 2025 Proposed Budget at the Ochiltree County Appraisal District office located at 825 S. Main, Suite 100, Perryton, Texas.

This hearing will be open for public comment.

The Board of Directors may approve this budget as summitted, amend it, or table it for future consideration.

If approved at the hearing this proposed budget will take effect automatically unless disapproved by the governing bodies of the county, school districts, and city served by the Ochiltree County Appraisal District.

This Agenda posted this the 31st day of May 2024, no later than 72 hours prior to conveying of the meeting.

This notice was posted in a place convenient to the public:

Ochiltree County Appraisal District

Ochiltree County Courthouse Front Steps

Julia Mendez, RPA, RTA

#### Regular Meeting 8:35 A.M.

Minutes June 6, 2024

Ochiltree County Appraisal District Board of Directors present were Kerry Symons, Charles Kelly, Sarah Tregellas, and Bryce Hale. Chief Appraiser Julia Mendez, Cristal Tarango, and Lorena Ceniceros were also present.

Kerry Symons opened the meeting with an invocation.

Bryce Hale took Oath of Office to serve on the Ochiltree County Appraisal District Board of Directors.

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and approved minutes from the last meeting. Motion by Charles Kelly, Seconded by Sarah Tregellas. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and approved accounts paid and financial statements. Motion by Bryce Hale. Seconded by Sarah Tregellas. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors discussed, reviewed, and approved the Revised Employee Manual. The Board of Directors approved the usage of a company credit card to a designated employee. Motion by Sarah Tregellas. Second by Charles Kelly. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors approved the 2025 Proposed Budget. Motion by Sarah Tregellas. Charles Kelly. Unanimous decision.

Chief Appraiser Julia Mendez reported the district is at 99.25% collected. Notices were mailed in May. The OCAD staff are currently working on protests for 2024. The ARB hearing is scheduled for July 8. 2024. Audits for 2022 and 2023 will be done in June 2024.

Adjourned at 8:58 a.m. Motion by Charles. Seconded by Bryce Hale. Unanimous decision.

Chairman

#### **SPECIAL BUDGET HEARING**

Minutes: June 6, 2024.

Kerry Symons opened the meeting at 8:33 A.M.

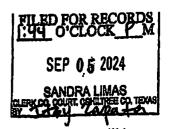
Ochiltree County Appraisal District Board members present were Kerry Symons, Charles Kelly, Sarah Tregellas, and Bryce Hale. Chief Appraiser, Julia Mendez, Cristal Tarango, an Lorena Ceniceros were also present.

The board of directors opened the hearing for the review and discussion of the 2025 Proposed Budget.

No public comment.

The Special Budget Hearing meeting adjourned at 8:34 A.M.

Chairman



Take notice that a <u>Regular Meeting</u> of the Ochiltree County Appraisal District Board of Directors will be held at:

#### OCHILTREE COUNTY APPRAISAL DISTRICT OFFICE 825 S MAIN, SUITE 100 PERRYTON, TX 79070

Commencing at 8:35 A.M., Wednesday, September 11, 2024, to consider, discuss, and act among others the following:

#### **AGENDA**

- 1. Invocation
- 2. Consider, discuss, and approve Financial Audit
- 3. Open for Public Comments
- 4. Approve minutes from previous meeting.
- 5. Approve accounts paid and financial statement.
- 6. Consider, discuss, and approve 2024 AG Advisory Board
- 7. Consider, discuss, and adopt the 2025 Proposed Budget
- 8. Consider, discuss, and adopt the 2025-2026 Reappraisal Plan
- 9. Consider, discuss, and approve new Bank Signature Cards
- 10. Chief Appraisers Report
- 11. Adjourn

THE BOARD MAY MEET IN EXECUTIVE SESSION TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et seq [THE TEXAS OPEN MEETING ACT] INCLUDING:

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SEC. 551.076; Deliberation regarding security devices

THIS NOTICE IS GIVEN PURUSANT TO THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE CHAPTER 551.

This Agenda was posted on this 5<sup>th</sup> day of September 2024, no later than 72 hours prior to convening of the meeting.

This notice was posted in a place convenient to the public:

Ochiltree County Appraisal District
Ochiltree County Courthouse Front Steps

Julia Mendez, RTA, RPA

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#### **PUBLIC NOTICE**

Take note that a <u>Public Hearing</u> of the Ochiltree County Appraisal District Board of Directors will be held at:

# OCHILTREE COUNTY APPRAISAL DISTRICT OFFICE 825 S. MAIN, SUITE 100 PERRYTON, TX 79070

The Ochiltree County Appraisal District will hold a public hearing at 8:30 A.M. on Wednesday, September 11, 2024, on the 2025-2026 Reappraisal Plan for the Ochiltree County Appraisal District office located at 825 S. Main, Suite 100, Perryton, Texas.

This hearing will be open for public comment.

The Board of Directors may approve this Reappraisal Plan as summitted, amend it, or table it for future consideration.

If approved at the hearing this Reappraisal Plan will take effect automatically unless disapproved by the governing bodies of the county, school districts, and city served by the Ochiltree County Appraisal District.

This Agenda posted on this 5th day of September 2024, no later than 72 hours prior to conveying of the meeting.

This notice was posted in a place convenient to the public:

Ochiltree County Appraisal District

Ochiltree County Courthouse Front Steps

Julia Mendez, RPA, RTA

#### Regular Meeting 8:33 A.M.

#### Minutes September 11, 2024

Ochiltree County Appraisal District Board of Directors present were Kerry Symons, Charles Kelly, Steve Waide, and Bryce Hale. Please note Sarah Tregellas arrived at 8:36 a.m. Chief Appraiser Julia Mendez, Cristal Tarango, Marlee Jones and Lorena Ceniceros were also present.

Kerry Symons opened the meeting with an invocation.

Consideration, discussion, and approval of Financial Audits was tabled for future date.

No Public Comment.

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and approved minutes from the last meeting. Motion by Bryce Hale, Seconded by Steve Waide. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and approved accounts paid and financial statements. Motion by Steve Waide. Seconded by Charles Kelly. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors discussed, reviewed, and approved the 2024 Ag Advisory Board Members. Austin Pshigoda, Brandon Davis, Scott McGarraugh, Seth Tregellas and Denzel Tevis will serve for the 2024 Ag Advisory Board. Motion by Bryce Hale. Second by Steve Waide. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors approved and adopted the 2025 Budget. Motion by Bryce Hale. Second by Sarah Tregellas. Unanimous decision.

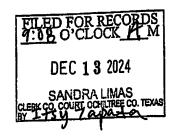
The Ochiltree County Appraisal District Board of Directors approved and adopted the 2025-2026 Reappraisal Plan. Motion by Bryce Hale. Seconded by Steve Waide. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors consider, discussed and approved the need to update bank signature cards for Bryce Hale. Motion by Steve Waide. Seconded by Charles Kelly. Unanimous decision.

Chief Appraiser Julia Mendez reported the district is at 100.16% collected as of 8/31/2024. Julia stated the Tax Assessing process is almost completed. Currently waiting on the Hospital District. Julia stated she is planning on mailing statements on 10/01/2024. Julia discussed the options of sending the statements considering the PISD elections. Currently working on next tax sale. Julia did discuss if we had any future strike off properties that they would go accordingly to jurisdiction. The office is currently working on Appraisal Area 3. Julia is still working on MAPS. The district is under PVS this year. Julia discussed recent lawsuits.

Adjourned at 8:56 a.m. Motion by Charles. Seconded by Bryce Hale. Unanimous decision.

Chairman/



Take notice that a Regular Meeting of the Ochiltree County Appraisal District Board of Directors will be held at:

#### OCHILTREE COUNTY APPRAISAL DISTRICT OFFICE 825 S MAIN, SUITE 100 PERRYTON, TX 79070

Commencing at 8:30 A.M., Tuesday, December 17, 2024, to consider, discuss, and act among others the following:

#### **AGENDA**

- 1. Invocation
- 2. Consider, discuss, and approve Johnson & Sheldon, PLLC 2022 & 2023 Financial Audits
- 3. Open for Public Comments
- 4. Approve minutes from previous meeting.
- 5. Approve accounts paid and financial statement.
- 6. Consider, Discuss, and Approve 2025 BIS Contract
- 7. Consider, Discuss, and Approve Pending DCP Litigation.
- 8. Chief Appraisers Report
- 9. Chief Appraiser Evaluation

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SEC. 551.076; Deliberation regarding security devices

THIS NOTICE IS GIVEN PURUSANT TO THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE CHAPTER 551.

10. Adjourn

This Agenda was posted this 13th day of December 2024, no later than 72 hours prior to convening of the meeting.

Julia Mendez, RTA, RPA

#### Regular Meeting 8:33 A.M.

Minutes September 11, 2024

Ochiltree County Appraisal District Board of Directors present were Kerry Symons, Charles Kelly, Steve Waide, and Bryce Hale. Please note Sarah Tregellas arrived at 8:36 a.m. Chief Appraiser Julia Mendez, Cristal Tarango, Marlee Jones and Lorena Ceniceros were also present.

Kerry Symons opened the meeting with an invocation.

Consideration, discussion, and approval of Financial Audits was tabled for future date.

No Public Comment.

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and approved minutes from the last meeting. Motion by Bryce Hale, Seconded by Steve Waide. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors reviewed, discussed, and approved accounts paid and financial statements. Motion by Steve Waide. Seconded by Charles Kelly. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors discussed, reviewed, and approved the 2024 Ag Advisory Board Members. Austin Pshigoda, Brandon Davis, Scott McGarraugh, Seth Tregellas and Denzel Tevis will serve for the 2024 Ag Advisory Board. Motion by Bryce Hale. Second by Steve Waide. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors approved and adopted the 2025 Budget. Motion by Bryce Hale. Second by Sarah Tregellas. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors approved and adopted the 2025-2026 Reappraisal Plan. Motion by Bryce Hale. Seconded by Steve Waide. Unanimous decision.

The Ochiltree County Appraisal District Board of Directors consider, discussed and approved the need to update bank signature cards for Bryce Hale. Motion by Steve Waide. Seconded by Charles Kelly. Unanimous decision.

Chief Appraiser Julia Mendez reported the district is at 100.16% collected as of 8/31/2024. Julia stated the Tax Assessing process is almost completed. Currently waiting on the Hospital District. Julia stated she is planning on mailing statements on 10/01/2024. Julia discussed the options of sending the statements considering the PISD elections. Currently working on next tax sale. Julia did discuss if we had any future strike off properties that they would go accordingly to jurisdiction. The office is currently working on Appraisal Area 3. Julia is still working on MAPS. The district is under PVS this year. Julia discussed recent lawsuits.

Adjourned at 8:56 a.m. Motion by Charles. Seconded by Bryce Hale. Unanimous decision.

Chairman/